



Birkenstock Canada - Job Description

At Birkenstock, our business is a reflection of our passion and commitment for our products, an appreciation of their heritage and a genuine belief in their benefits. Through quality products that are comfortable, unique and timeless, we deliver “Happiness & Satisfaction” while being respectful of the world around us. In order to deliver on our mission, we need high quality people. We are looking for talented people who share our values of accountability, responsiveness, excellence, teamwork, respect, integrity and a positive attitude.

JOB TITLE: Order Book & Demand Analyst

REPORTS TO: Lead Director Operations & Logistics

OVERVIEW:

Manage and maintain captured demand & available inventory in line with Account requirements and 3rd Party commitments while supporting cross functional departmental needs through reporting and analysis

MAIN RESPONSABILITIES:

- In depth knowledge of fulfillment requirements for all Accounts
- Execute accurate and timely inventory allocation and delivery creation to ensure Revenue Budget goals are met
- Provide updates and feedback on allocations/deliveries to facilitate communication with Accounts, Buyers and Territory Managers
- Manage, maintain and reconcile seasonal demand reporting in support of Monthly Buy Plans
- Monitor and process all demand related EDI iDocs
- Review and approve all ATS order requests following up with allocation and delivery creation
- Enter and process all Inventory transfers requests (Wholesale/Digital divisions)
- Account Manager & Territory Manager analysis reporting support (daily/weekly/monthly)
- Process and manage Order Book reporting in support of changing supply/demand
- Manage all scheduled and ad-hoc Order Book reporting as needed in support of all departments
- B2B (Neocles) Account on boarding and support
- Maintain inventory levels on B2B
- Monitor and report on all B2B relevant sales to ensure timely allocations and shipping
- Provide Marketing with relevant Style availability for accurate B2B list activations
- Order entry support as needed
- Other duties as required

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KEY SKILLS REQUIRED:

- Proficient in Excel (ability to manage large sets of data, work with pivot tables, use VLOOKUP), and other Microsoft office programs (Word, Outlook).
- Strong analytical & problem solving skills with the ability to collect, organize, analyze, and disseminate information with attention to detail and accuracy.
- Good judgment and discretion; ability to handle multiple priorities simultaneously, meet deadlines, and handle work-related stress is required
- Effective communications skills across all functions and levels of personnel.
- Works well in a fast-paced environment with demanding situations.
- Self-motivated, proactive and solution oriented.

POSITION REQUIREMENTS/QUALIFICATIONS:

- Bachelor's degree (B.A. /B.S) from four-year College or university; or equivalent combination of education and experience
- Two or more years of operations related support (customer service, supply chain, inventory management, buying office, import/export, and logistics)
- ERP experience a must – SAP experience an asset
- Ability to travel and work overtime in evenings and weekends during certain periods

Note: Relocation and any associated costs are the sole responsibility of the person hired for the position.

If interested, please email resume to kramos@birkenstockusa.com and mhoessl@birkenstockusa.com with the subject line reading "Order Book & Demand Analyst".